

Job Opening: Lecturer (for English and Japanese language)
International Center, Kitami Institute of Technology

The International Center, Kitami Institute of Technology, Japan is pleased to announce a job opening in the ranks of “Lecturer” starting from April 1, 2020.

1. Number of positions: 1 Lecturer
2. Job details/responsibilities:
 - Promotion of the internationalization of the university
 - Education and support for international students
 - English language, Japanese language and communication education
3. Teaching/subjects:

Business Japanese (advanced), Basic Japanese (beginners), Intermediate Japanese Conversation, Intermediate Japanese Grammar, News on Japan, Topics on Japan, Communication Literacy I, English Communication I
4. Required qualifications:
 - (1) Female
 - (2) Master's degree or equivalent or higher qualification
 - (3) Sufficient experience required to carry out the following tasks in the university environment
 - Promotion of the internationalization of the university
 - Education and support for international students
 - English language, Japanese language and communication education
 - (4) Non-native speakers of Japanese are expected to have Japanese reading, writing, listening and speaking abilities sufficient to perform administrative as well as academic tasks and supervise students in a Japanese language environment
5. Starting date: April 1, 2020
6. Employment status/Contract term: The initial contract period is five years. (An interim assessment will be held during the initial contract period, and the applicant will be examined whether to go on the tenured position.)
7. Required application documents:
 - (1) A CV having the following items: personal information, a recent passport-size photo, educational records starting from high school, degree/licenses received, job experience records, academic and social activities (including academic society memberships)

- (2) List of work experience (including research achievements and publications, if papers have been published; copies of all published refereed journal papers)
- (3) An essay on your motivation to apply for this position and on your thoughts on the internationalization of universities and education of international students (about 1000 characters in Japanese or 800 words in English)
- (4) Contact information of two references (name, institution, phone number, e-mail address)
- (5) Applicant's contact information (phone number, e-mail address)

8. Closing date: Friday, 27 December 2019 (postmark deadline)

9. Selection process: After a first screening based on submitted documents, a second and final screening will be held based on the interview with the respective candidates who passed the first screening.

* Note: Interviews will be conducted at Kitami Institute of Technology. Travel expenses must be paid by the applicant.

10. Contact details/inquiry:

Professor Yasuharu Watanabe, Director, International Center

Kitami Institute of Technology

165, Koen-Cho, Kitami, Hokkaido 090-8507, JAPAN

Phone: 0157-26-9492

E-mail: y-watanb@mail.kitami-it.ac.jp

*Note: Applications must be sent by registered post with the words, "International Center Lecturer (English language) Application Enclosed" in red.

11. Other

- (1) The institute promotes the recruitment of foreign faculty members.
- (2) For promoting gender equality and recruitment of foreign faculty members, the evaluation system of the institute takes into consideration the special circumstances of the life events of females, and a period until the foreign faculty members adapt to Japan society.
- (3) Please download the CV and the list of publications templates from the university website (<http://www.kitami-it.ac.jp/about/saiyou/>)
- (4) The submitted documents will not be returned to the applicant.
- (5) Regarding the above job opening: As a measure to positively improve the current situation with a relatively small percentage of female faculty in accordance with Article 8 of the Equal Employment Opportunity Law (special provisions regarding measures concerning female workers) this position is limited to women.