

**Job Opening for Associate Professor**  
**Division of General Education,**  
**Faculty of Engineering, Kitami Institute of Technology, Japan**

The Division of General Education, Faculty of Engineering, Kitami Institute of Technology, Japan is pleased to announce a job opening in the rank of Associate Professor starting from April 1, 2024.

1. Position title: Associate Professor

2. Number of positions: One

3. Affiliation: Division of General Education

4. Primary responsibilities:

- (1) Teaching: Subjects related to English education
- (2) Research: English literature

5. Application requirements:

- (1) Applicants should hold a master's degree or higher.
- (2) It is desirable to have experience in teaching TOEIC and have research achievements in the field of 19th Century English Literature.
- (3) Non-native speakers of Japanese are expected to have Japanese reading, writing, listening and speaking abilities sufficient to perform administrative tasks and supervise students in a Japanese language environment.

6. Starting date: April 1, 2024

7. Terms of Employment:

The initial contract period is five years. An interim assessment will be held during the initial contract period, and the applicant will be examined whether to go on the tenured position with promotion opportunities.

8. Application documents:

- (1) A CV having the following items: name, date of birth, gender, address, e-mail, telephone number, a recent passport-size photo, educational background starting from high school, degree/licenses received, job experience, and academic and social activities (including academic society memberships)
- (2) List of publications: refereed journal papers, non-refereed papers, books, patents, oral presentations, and others

- (3) A brief summary of research achievements and educational experiences
- (4) Ambition for future research, education, and regional contribution making full use of applicants' specialty
- (5) Contact information of two references (name, institution, phone number, e-mail address)
- (6) Copies of all published refereed journal papers
- (7) List of grants awarded

The submitted documents will not be returned to the applicant.

#### 9. Application deadline:

Applications must be postmarked on or before November 10, 2023

#### 10. Selection procedure:

- (1) First screening based on submitted documents.
- (2) Second and final screening based on the interview with the respective candidates who passed the first screening.

\* Note: Interviews will be conducted at Kitami Institute of Technology or online. The applicant is responsible for any travel expenditures incurred due to the interview.

#### 11. Contact Addresses/ Document submission:

If you have any questions, please contact the following person.

Professor Takahiro Tozawa, Kitami Institute of Technology

165, Koen-Cho, Kitami, Hokkaido 090-8507, JAPAN

Tel: +81-157-26-9551

e-mail: tozawata@mail.kitami-it.ac.jp

\*Note: Applications must be sent by registered post with the words, "Associate Professor, Division of General Education Application Enclosed," in red on the application envelope.

#### 12. Others

- (1) The institute selects faculty members in the spirit of the Basic Law on Gender Equality.
- (2) The institute promotes the recruitment of foreign faculty members.
- (3) For promoting gender equality and recruitment of foreign faculty members, the evaluation system of the institute takes into consideration the special circumstances of the life events of females, and a period until the foreign faculty members adapt to Japanese society.
- (4) Please download the CV and the list of publications templates from the following site:  
<https://www.kitami-it.ac.jp/about/saiyou/>